



I authorize LT Services to commence eviction proceedings regarding the following tenant(s) and property:

From Client/Company: _____
Primary Contact/Your Name: Mr. / Ms. _____
E-Mail & Phone Number: _____
Contact/Billing Address: _____
(provide two if different) _____

Property's Legal Owner: _____
Complex Name (if any): _____

Tenant's Name(s) (provide all known information; missing information may invalidate your eviction notice):

DOB: _____ SSN: _____ Phone: _____ E-mail: _____

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Eviction Property Address: _____, WA 98

Is this a secured building? No security Key required Code: _____
If code, where/how is it entered: _____

Monthly Base Rent: \$_____ Other Recurring Charges: _____

DO NOT INCLUDE LATE FEES. Only recurring charges can serve as a basis for a non-payment eviction.

Is there a rent subsidy? No/market rate Yes (what type?) _____

On what type of notice(s) is this eviction based? Please serve the following notice(s)
 COVID Payment Plan Notice to Pay or Vacate Notice to Comply or Vacate Other notice

The ATTACHED notice(s) were served by (if applicable):

- Hand-delivered individually to each tenant named on the notice
- Hand-delivered to one tenant and mailed to all other tenants
- Posted and mailed after knocking, waiting, and receiving no answer

The ATTACHED notice(s) were served on (if applicable): _____ at: _____ am/pm

Total Rent Due: \$_____ for _____ (what period?)

Please include the following additional documents: Lease/Rental Agreement (with move-in checklist)
 Prior Pay or Vacate Notice(s) Most recent rent increase (if applicable) ledger/balance statement

By submitting this form, I certify that I am authorized to act on behalf of the landlord, have received a copy of the current rate sheet, and agree to pay all charges using the payment method provided or already on file.

Date: _____ Signed: _____